

Zone Chairperson Workshop Training

The Role of the Zone Chairperson



*Participant
Manual*



Session Background

Every successful zone chairperson must have a basic understanding of the responsibilities of this important position. This session reviews this information, provides an overview of a key resource (the Zone Chairperson eBook), and identifies the anticipated challenges of the position.

Session Objective

At the end of this session, participants will be able to:

- Recognize the responsibilities of the zone chairperson in accordance with the Lions Clubs International District Constitution and By-Laws
- Utilize the Zone Chairperson eBook as a resource during their term



Footprint

An outline or indentation left by a foot on a surface; an indication that something was once present.

ZONE CHAIRPERSON

The zone chairperson, subject to the supervision and direction of the district governor and/or region chairperson, shall be the chief administrative officer in his/her zone. His/her specific responsibilities shall be to:

- (a) Further the Purposes of this association.
- (b) Serve as chairperson of the District Governor's Advisory Committee in his/her zone and as such chairperson to call regular meetings of said committee.
- (c) Endeavor to include the GMT district coordinator, the GLT district coordinator and the GST district coordinator as special guests to a District Governor's Advisory Committee meeting to discuss needs related to membership, leadership development and service and how these teams may assist the clubs within the zone.
- (d) Make a report of each District Governor's Advisory Committee meeting and send copies within five (5) days thereafter to Lions Clubs International and to the district governor. Copies should also be sent to the GMT district coordinator, the GLT district coordinator, the GST district coordinator and region chairperson when appropriate.
- (e) Promote the Club Quality Initiative to the clubs within the zone.
- (f) In coordination with the GMT district coordinator, play an active role in organizing new clubs and keep informed of the activities and well-being of all clubs in his/her zone.
- (g) In coordination with the GLT district coordinator, play an active role in supporting leadership initiatives by informing Lions within the zone about leadership development opportunities at the zone, district, or multiple district.
- (h) In coordination with the GST district coordinator, play an active role in promoting global service initiatives by informing Lions within the zone about service opportunities in the zone, district or multiple district.
- (i) Represent each club in his/her zone in any problems with district, multiple district council chairperson or Lions Clubs International.
- (j) Supervise the progress of district, multiple district, and Lions Clubs International projects in his/her zone.
- (k) Endeavor to have every club within his/her zone operating under a duly adopted club constitution and by-laws.
- (l) Promote representation at international and district (sub- and multiple) conventions by at least the full quota of delegates to which clubs in his/her zone are entitled.

(m) Visit a regular meeting of each club in his/her zone once or more during his/her term of office, reporting his/her findings to the region chairperson – particularly with respect to weaknesses he/she may have discovered (copy to district governor).

(n) Perform such other functions and acts as may be required of him/her by directives of the International Board of Directors.

The Global Membership Team (GMT, Global Leadership Team (GLT) and Global Leadership Team (GST)

As a member of the **Global Membership Team** at the district level (**GMT-D**), the zone chairperson works with the multiple district and district leaders to:

- Promote membership resources to clubs
- Promote and identify clubs to participate in the Club Quality Initiative (CQI)
- Ensure that club membership chairpersons know their roles and responsibilities
- Identify communities for new club charters
- Emphasize engagement of members in new or existing service projects
- Encourage clubs to implement a membership growth plan and to promote their activities within the community
- Communicate membership development needs and successful strategies to other members of the GMT-D

What specific action can you take to fulfill these responsibilities as an active member of the GMT-D?

As an active member of the **Global Leadership Team** at the district level (**GLT-D**), the zone chairperson's primary responsibilities include:

- Identifying potential leaders at the club level
- Communicating the availability of and promoting participation in training and leadership development opportunities
- Encouraging the engagement of new leaders in leadership responsibilities
- Collaborating with the GLT-D to ensure that club officer training is effectively conducted
- Communicating training and development needs to other members of the GLT-D

As an active member of the **Global Service Team** at the district level (**GST-D**), the zone chairperson's primary responsibilities include:

- Promote our global causes with diabetes as our signature cause
- Ensure that clubs are reporting their service
- Connect clubs with service project planners
- Communicate service tools and resources to other GST members

What specific action can you take to fulfill these responsibilities as an active member of the GST-D?

Your Greatest Challenge

In the space below, write down what you envision as your greatest challenge in the year ahead. Be prepared to share your challenge with your peers.

