

# Zone Chairperson Learning Map



The purpose of this learning map is to quickly guide you to find the training and materials that you need to set you up for success in your new role. The more you take advantage of these learning opportunities, the more you will grow as a zone chairperson.

## Resources

Use the following resources to learn as much as you can about the zone chairperson role:

- Lions Club International website
- Lions Learning Center (LLC)

## How to Complete

This learning map is for you to keep track of your progress in preparing for your zone chairperson role. It is yours to use as you wish.

Courses fall into two categories:

**Core Coursework** – Course and training materials that are directly related to learning about the zone chairperson role. ***It's highly recommended that you take these courses and review these materials.***

**Supplemental** – Suggested coursework to take in addition to taking the core zone chairperson coursework. These are suggestions for courses that will boost your knowledge or help to fill in knowledge gaps as you assume the zone chairperson role.

## Core Zone Chairperson Training/Materials

The coursework and materials below represent the core training available for zone chairpersons.

- **Zone and Region Chairperson e-Book** provides tools and resources to help you be successful not only in your individual role, but also as a member of a cohesive district team.
- **Zone Chairperson Workshop** The following sessions are available as the Zone

Chairperson Workshop: *the Pre-assignment, Role and Responsibilities of the Zone Chairperson, Zone Smart Goals Setting and Action Planning, and Problem Solving and Assessing Club Health*. **It is recommended that you participate in your district's zone chairperson training workshop**, however if you are unable to attend, the materials are available online in the below listed locations for you to review individually.

- **Goal Setting** is an eLearning course that shows you how to create SMART goals and action plans.
- **Conflict Resolution** is an eLearning course that shows learners how to navigate conflict and work towards positive resolution.

Completed	Topic	Training Course/Materials Location
☐	Zone and Region Chairperson e-Book	<i>Lions Club International website → Type <b>Zone and Region Chairperson</b> in the search field → Click on the <b>Zone and Region Chairperson e-Book</b> link</i>
☐	Zone Chairperson Training Workshop	<p><i>Lions Club International website → Type <b>Zone Chairperson Workshop</b> in the search field</i></p> <p><b>Materials include:</b></p> <ul style="list-style-type: none"> <li>• Instructor Planning Guide</li> <li>• Zone Chairperson Workshop Pre-assignment</li> <li>• Role and Responsibilities of the Zone Chairperson               <ul style="list-style-type: none"> <li>◦ <i>Instructor Guide, Participant Manual and Presentation</i></li> </ul> </li> <li>• Zone Smart Goal Setting and Action Planning               <ul style="list-style-type: none"> <li>◦ <i>Instructor Guide, Participant Manual and Presentation</i></li> </ul> </li> <li>• Problem Solving               <ul style="list-style-type: none"> <li>◦ <i>Instructor Guide, Participant Manual and Presentation</i></li> </ul> </li> <li>• Assessing Club Health               <ul style="list-style-type: none"> <li>◦ <i>Instructor Guide, Participant Manual and Presentation</i></li> </ul> </li> <li>• Evaluation</li> </ul>
☐	Goal Setting (eLearning course)	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Goal Setting</b> in the search field → Click on <b>Goal Setting</b> to launch the course</i>
☐	Conflict Resolution (eLearning course)	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Conflict Resolution</b> in the search field → Click on <b>Conflict Resolution</b> to launch the course</i>

**Supplemental Zone Chairperson Training/Materials**

The coursework and materials listed below, while not part of the core training, are helpful for you to use to fill in knowledge gaps or to build greater leadership skills.

The courses/materials are available online in the below listed locations for you to review individually.

Completed	Topic	Training Course/Materials Location
<input type="checkbox"/>	Certified Guiding Lion Program	<i>Lions Club International Website → Type <b>Certified Guiding Lion Program</b> in the search field → Click on the <b>Certified Guiding Lion</b> link</i>
<input type="checkbox"/>	Club Officer Training	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Club Officer Training</b> in the search field → Click on <b>Club Officer Training</b> to launch the course</i>
<input type="checkbox"/>	Decision Making	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Decision Making</b> in the search field → Click on <b>Decision Making</b> to launch the course</i>
<input type="checkbox"/>	Effective Listening	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Effective Listening</b> in the search field → Click on <b>Effective Listening</b> to launch the course</i>
<input type="checkbox"/>	Meeting Management	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Meeting Management</b> in the search field → Click on <b>Meeting Management</b> to launch the course</i>
<input type="checkbox"/>	Public Speaking	<i>Lions Learning Center → Go to <b>Course Library</b> link → Type <b>Public Speaking</b> in the search field → Click on <b>Public Speaking</b> to launch the course</i>